

Lighthouse Worship Team

Screens Team Guidelines

Why Do We Do What We Do?

We exist as a team to facilitate a connection between God & the congregation, therefore everything that we do must be centered around this connection.

With being a screen handler, as much as the band sings and play their instruments, or a preacher preaches, the screen handler has a big responsibility in helping make sure people can engage with the service with the help of what they see on the projector (and online through the live stream). This includes using software like Pro-presenter to project informercial videos, project song lyrics during worship, project Sermon slides and Scriptures, making sure that lyrics and/or countdown (during sermons) is projected in the back-of-the-room Stage screen as well.

What Do We Value?

We value a servant heart, a heart that is given in full to the service of God. This includes having a posture of a teachable spirit and willingness to do things differently and laying aside personal agendas. We value respect for each other's roles.

Expectations

Being on team means that there are certain things that are expected from you as a team member. These things are:

- We ask that you **attend church weekly**, as it is important for your individual growth and when attending the service that you are present and keep your heart engaged in what is being talked about.
- Make sure that you **regularly check the worship team group chats** for up-to-date information.
- We ask that you **regularly attend worship housegroups** (usually on Wednesday evenings) – except for when a housegroup is described to only be relevant to certain other subgroups that you are not a part of. This is a requirement as part of the team. This is because we grow together and if you miss a lot of what's going on, you won't know where we're headed as a group.

There's a lot of vision and practical things talked about at our worship housegroups. Dates will be provided ahead of time of the housegroups on WhatsApp group chats and on the worship website - <https://www.lighthouseworship.co.uk/>.

If something comes up that you cannot make it, please let the worship team leaders know and you will be given a recording of the meeting, then you can keep up to date with all the current information.

If you are consistently missing from meetings, the worship team leaders will want to speak with you.

- **Rota** – You would be placed on a rota, and we ask that you plan ahead and try and serve on days you are rota'd for.

- **Swaps** - If you are unable to fulfil your rota dates, please make sure that you swap with another Screens team member in good time. If you aren't able to find cover, please let any of the worship team leaders know in good time.
- A part of your commitment to the team is that you **attend your respective workshops** when they are set up. This is a place where you can safely learn and hone your skill. Be open-minded with it and trust the workshop leaders. (Don't hesitate to reach out to any of the worship team leaders if you need upskilling in any areas that you find currently limits how you serve.)
- We ask that you are **respectful of everyone you work** with in the worship team. We understand that as creatives, opinions and ideas may clash from time to time, but it's important that we remain respectful to each other.

In cases where you are working as a pair of Screen handlers (e.g. someone else is shadowing you), discuss how you intend to share the task, understand who would focus on what, and proceed from there in a way that is fair and honouring. It is recommended that there's always only one lead, and the other person supporting.

- **Social Media** is a great way to let your friends know what you're up to and by being on the team, you are seen as an influential person. Be aware when posting. We encourage you to post about what God is doing in your life, what he is saying and anything that could encourage people looking in on our world. Please refrain from using any strong or inappropriate language and be mindful of your speech when in mixed company.
- We want to see everyone progress & excel - **we cannot guarantee that everyone will get to serve at our main services**. These decisions are made at the discretion of worship team leadership who consider both skill and experience amongst other things. Any questions regarding this process can be brought before the leadership team.
- You are to be **accountable to the worship team leaders**, the subgroup leader.
- **Punctuality:** Please arrive in good time to allow room for setup and making sure the team working together on the day are on the same page. The usual arrival time for our morning services is **8.30am** - the times may differ for other types of services. E.g. Arrival time for Powerhouse prayer service is **7pm**. If unsure, please ask a member of the worship team leadership.
- **Discipline:** We want to come alongside people in an honouring and empowering way as they seek the Lord. We can be distracted by day-to-day things that compete for our attention. We encourage every team member to be disciplined in seeking the Lord, even in trying times.

Some Screens To-dos (on an average Sunday Morning)

- Check that Propresenter playlist is setup for the service in accordance with the proforma.
- Check that Informercial video is provided (check emails or ask on group chat if unsure).

- Check that all screens work as expected for every item in the playlist (check projector screen and stage screen)
- Check that Lyrics display with the appropriate and expected theme.
- Check with Screens team that Preacher's slide have been imported and display as expected (may need to check "setup slideshow" to make sure the presentation appears on all the right monitors)
- Check with Camera Director that the stream is as expected and is working on Facebook and YouTube.
- Follow the proforma (service order) as the serving goes on and stay on a general alert in case any changes occur.
- Stay alert (and monitor set team group chats) to be aware of what the closing song is for the service.

Joining Process to become a member of the Screens Team

The joining Process is as follows:

- Must be in the church for 3 months before applying, we encourage people to get involved with other ministries during this period.
- Applicants need to fill out the worship team application form, this is to get to know you, understand your experience, and hence know how to place you in the worship team, as well as know how to support you going forward in skills and pastoral care.